

LATTICE, Inc.

BOARD OF DIRECTORS RESOLUTIONS: 2007-8

LATTICE Communication

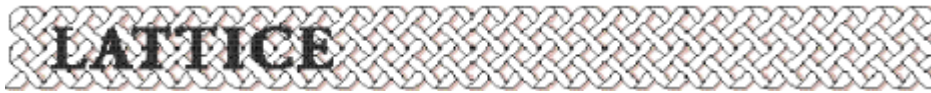
The LATTICE Board of Directors adopted the following resolution:

Membership Communication

LATTICE is about connections to people. All LATTICE members, and especially those who participated in the Retreat and Sub-Team process shall be provided the outcomes the May 2007 LATTICE Retreat and Evaluation process. Various communication tools shall be used to communicate the results, such as the website, brochures, and, most importantly, through the hearts, minds, and conversation of those who worked hard to during the LATTICE Retreat.

LATTICE Symbol

The permanent LATTICE symbol shall be used in all announcements, brochures, on the website, etc.,



Linking All Types of Teachers to International, Cross-cultural Education

LATTICE Mission, Vision and Values

- All LATTICE members shall receive information about the LATTICE Mission, Vision, and Values
- All LATTICE members shall be introduced at the first Monthly Session Meeting each year.
- Each Monthly Session shall have the Mission, Vision, Values, and Strategies physically visible by using a poster, power-point, overhead, or similar tool.
- The Monthly Session Director shall revisit the LATTICE Values at the end of each semester to assure new members who joined mid-year have an opportunity to discuss, understand, and reinforce the Values.
- At the last Monthly Session of the year, the Monthly Session Director shall invite members to submit an artifact (poem, drawing, essay, music, etc) to reflect their personal learning and growth according to the cited Values and Mission.
- The Monthly Session Director shall encourage members to communicate to others what LATTICE is about. As people attempt to verbalize what LATTICE is, it becomes firmly rooted in their own minds. While LATTICE is a learning community, the learning manifests itself individually.

LATTICE Website:

- The LATTICE website shall clearly state who LATTICE is and what we do. Its purpose is to attract interest and involvement.
- The website shall be kept current and updated so that, whenever it is visited, people can view the most current version.
- The Monthly Session Director shall use the Two-Minute Survey to solicit feedback regarding the effectiveness of the website, to ask relevant questions, and may assign readings that are posted prior to a specific Monthly Session.
- The Monthly Sessions web page shall have an archive or notes section that provides information from each Monthly Session. The format shall be in journal style listing issues

and topics. The goal is for members to be able to use the site as a library reference to adapt ideas as needed for classroom or other appropriate applications.

- Monthly Session members shall be encouraged to communicate with one another outside of Monthly Sessions and to post successful activities, classroom visits, projects, etc. on the website.
- The website shall be used for communication of all LATTICE information including additional events and activities as well as listing the news and announcements that the Graduate Assistant currently sends to members and interested individuals through the e-letter. The ultimate goal will be for the e-letter to become a brief reminder (with a link to the website) telling members and interested individuals that news and events have been posted and those interested can then browse the website.

LATTICE Website Staffing:

- The LATTICE Board of Directors shall identify at least one Board member to oversee the volunteer or staff person who will be responsible for the LATTICE website.
- The current LATTICE Website Team shall continue to be utilized; and this Team will also be responsible for updating the LATTICE brochure.
- LATTICE Leadership (Board of Directors, Monthly Session Director, and other Special Project Directors) shall encourage LATTICE members who are technically gifted and interested to volunteer to periodically monitor the web site. The Board member responsible for Communication shall identify the person responsible for this role. The Board member shall cause a checklist to be drafted that outlines the purpose and proposed content of the website. The Board shall review and approve or deny the outline. The Board shall periodically review the purpose, content, and effectiveness of the website to assure it supports the LATTICE Mission, Vision, and Values.
- The Board member responsible for Communications shall work with the LATTICE Monthly Sessions Director and MSU departments to identify prospective students and projects (for credit or experience) that support LATTICE technological needs. Typically these projects will occur in conjunction with the LATTICE Graduate Assistant.